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## ਪੰਜਾਬ ਰਾਜ ਟਰਾਸਕੋ ਲਿਮਿਟਡ

(ਥੋੜੇ ਸਮੇਂ ਦਾ ਟੈਂਡਰ ਮੰਗਣ ਦਾ ਨੋਟਿਸ)

ਦਫਤਰ ਦਾ ਨਾਮ	:	ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, 220 ਕੇ.ਵੀ. ਪੀ ਤੇ ਐਮ ਮੰਡਲ ਸਿਵਲ ਲਾਈਨਜ਼ ਬਟਾਲਾ ਰੋਡ ਅੰਮ੍ਰਿਤਸਰ।	
ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ	:	ਮਿਤੀ: 15-07-2014 ਤੋਂ ਇਕ ਨੰਬਰ ਇਨੋਵਾ/ਐਗਜ਼ੈਲੋ / ਟਵੇਰਾ/ਟਾਟਾ ਸੂਮੋ ਅਤੇ ਇਸ ਦੇ ਬਰਾਬਰ ਦੀਆਂ ਡੀਜਲ ਗੱਡੀ ਕਿਰਾਏ ਤੇ ਇਕ ਸਾਲ ਲਈ ਲੈਣ ਬਾਰੇ ਮਾਡਲ 2011 ਤੋਂ ਪੁਰਾਣਾ ਨਹੀਂ ਹੋਣਾ ਚਾਹੀਦਾ ਹੈ।	
ਟੈਂਡਰ ਨੰ:	:	03/2014-15	
ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ	:	500/- ਰੁਪੈ ਦਾ ਬੈਂਕ ਡਰਾਫਟ, ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪੀ ਅਤੇ ਐਮ ਮੰਡਲ, ਸਿਵਲ ਲਾਈਨ, ਅੰਮ੍ਰਿਤਸਰ ਦੇ ਨਾਮ ਤੇ ਹੋਵੇ।	
<b>ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ</b>			
1.	ਟੈਂਡਰ ਫਾਰਮ ਵੇਚਣ ਦੀ ਮਿਤੀ	:	02-07-2014 ਸ਼ਾਮ 5.00 ਵਜੇ ਤਕ
2.	ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ	:	04-07-2014 ਸਵੇਰ 11.00 ਵਜੇ ਤਕ
3.	ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	:	04-07-2014 ਸਵੇਰ 11.30 ਸਵੇਰ

ਹੋਰ ਲੋੜੀਂਦੀ ਸੂਚਨਾ ਪੰਜਾਬ ਰਾਜ ਟਰਾਸਕੋ ਲਿਮਿਟਡ ਦੀ ਵੈਬ ਸਾਈਟ [www.pstcl.in](http://www.pstcl.in) ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ  
220 ਕੇ.ਵੀ.ਪੀ ਤੇ ਐਮ ਮੰਡਲ  
ਸਿਵਲ ਲਾਈਨਜ਼ ਅੰਮ੍ਰਿਤਸਰ  
ਮੋਬਾਇਲ. 96461-18236

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**PUNJAB STATE TRANSMISSION CORPORATION LTD.**

(SHORT TERM NOTICE INVITING TENDER)

Office of	:	Add. S.E. 220 KV P&M Div. C/Line, Batala Road, Amritsar
Tender Notice	:	Hiring of one No. Innova/Xylo/ Tavera /Tata Sumo(Diesel) and equivalent Vehicle for one year from dated 15/07/2014, Model not earlier than 2011.
Tender Enquiry No.	:	03/2014-15
Quantity	:	One No. Vehicle
Cost of Specification	:	Rs. 500/- Demand Draft in favor of Additional S.E. P&M Division, Civil Lines, Amritsar
Last Date & Time for		
1. Sale of Tender Document	:	Upto 02-07-2014 5.00 P.M.
2. Receipt of Tenders		04-07-2014 at 11.00 a.m.
3. Opening of Tenders		04-07-2014 at 11.30 a.m.

Detail of NIT may be down loaded from PSTCLweb site [www.pstcl.in](http://www.pstcl.in)

Addl. S.E. P&M,  
Division Civil Lines,  
Batala Road, Amritsar  
M-96461-18236

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Tender Enquiry No.	:	03/2014-15
Quantity	:	One No. Vehicle
Cost of Specification	:	Rs. 500/- Demand Draft in favour of Additional S.E. P&M Division, Civil Lines, Amritsar
Last Date & Time for		
1. Sale of Tender Document	:	Upto 02/07/2014 5.00 P.M.
2. Receipt of Tenders		04/07/2014 at 11.00 a.m.
3. Opening of Tenders		04/07/2014 at 11.30 a.m.
Earnest Money	:	EMD equal to 2% of the Contract Value with minimum of Rs.5000/- in cash or shape of demand draft in favour of Addl. S.E. P&M, Division Civil Lines,PSTCL, Amritsar

The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.

Tender received telegraphically/Fax/Conditional Tenders without earnest money shall not be accepted.

Please do not forget to super scribe the envelop(s) with the name tender and due date of opening of tender.

Addl. S.E.  
220 KV P&M,  
Division Civil Lines,  
Batala Road, Amritsar

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**PUNJAB STATE TRANSMISSION CORPORATION LTD.**

(SHORT TERM NOTICE INVITING T3ENDER)

Office of	:	Add. S.E. 220 KV P&M Div. C/Line, Batala Road, Amritsar
Tender Notice	:	Hiring of one No. Innova/Xylo/ Tavera /Tata Sumo(Diesel) and equivalent Vehicle for one year from dated 15/07/2014, Model not earlier than 2011.
Tender Enquiry No.	:	03/2014-15
Quantity	:	One No. Vehicle
Cost of Specification	:	Rs. 500/- Demand Draft in favour of Additional S.E. P&M Division, Civil Lines, Amritsar
Last Date & Time for		
1. Sale of Tender Document	:	Upto 02/07/2014 5.00 P.M.
2. Receipt of Tenders		04/072014 at 11.00 a.m.
3. Opening of Tenders		04/07/2014 at 11.30 a.m.

**General Conditions:**

1. Detail of the vehicle/vehicles provided for hiring i.e. Vehicle No. copy of registration book, copy of insurance, copy of permit (Taxi) are to be provided alongwith the tender/quotation
- 2 The contractor is required to submit an Earnest Money Deposit (EMD) equal to 2% of the contract value with minimum of Rs.5000/- in cash or in shape of demand draft in favor of Additional S.E. P&M Division Civil Lines,PSTCL, Batala Road, Amritsar. Tender offers without EMD

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will not be accepted. The EMD will be released after the completion of three months from the date of award of contract to successful bidder.

3. The EMD/Security submitted is liable to be forfeited on the following grounds. On revocation of tender and/or change in the same without consent of PSTCL.
4. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL, 30 days in advance otherwise 30 days payment shall be deducted from their bill as penalty. However, the vehicle can be disengaged by PSTCL by serving 30 days notice in advance to the contractor.
5. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms and conditions.
6. All matter relating to transportation, traffic police and local administration will be dealt by the contractor himself at his own cost.
7. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
8. Tender received telegraphically/fax/conditional tender without earnest money shall not be accepted.

The tenders shall accepted upto 11.00 hrs. on 04/07/2014 and shall be opened on the same day in the presence of contractors/bidders, who may choose to be present in the office of Addl. S.E. 220 K.V. P&M Division, Civil Lines, PSTCL, Batala Road, Amritsar at 11-30 hrs.

Please do not forget to super scribe the envelop(s) with the name of tender and due date of opening of tender.

Addl. S.E.  
220 KVP&M,  
Division Civil Lines,  
Batala Road, Amritsar

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**PROPOSED TERMS AND CONDITIONS FOR HIRING OF  
VEHICLES (Tata Innova/Xylo/Tavera/Tata Sumo)**

Sealed tenders are invited in duplicate for the hiring of one No. **“Tata Innova/Xylo/Tavera/Tata Sumo(Diesel)**and equivalent vehicle, having model not earlier than year 2011 with All India Taxi Registration/Northern India Taxi Registration for PSTCL Amritsar on Monthly basis. The contractor will quote the rates in three parts in “Schedule of Prices” as under:

- a) Monthly fixed charges
- b) Per Kilometer running charges
- c) Outstation charges ( per night halt)

For hiring the vehicles, following terms and conditions will be applicable:

A) Terms and Conditions For Vehicles:

1. The contractor will **Tata Innova/Xylo/Tavera/Tata Sumo(Diesel)** equivalent vehicle with model not earlier than year 2011. The vehicle will be used as conveyance by PSTCL and will be stationed at Amritsar for local journal/travel at Amritsar as well as outside Amritsar usually in the State of Punjab and UT of Chandigarh. In very special case the vehicle can travel on any or all days of the month.
2. The necessary permit, in this regard, will be arranged by the Contractor and taxes out of Punjab will be paid by PSTCL. The toll Tax, if applicable at any route, will be paid by PSTCL or reimbursed to contractor on submission of documentary proof.
3. The cost of consumables, in addition to Diesel, like Mobile Oil, Lubricants etc. will be borne by the contractor.
4. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra at the end of every six months will be given for the renewal of Taxi Permit or for any other formalities without any deductions.
5. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall

provide another vehicle otherwise double amount of proportionate amount of monthly hiring charges shall

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be deducted from the monthly bill for the period not in working condition.

6. The kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it run and rejoin the duties, shall not be considered for billing.

7. The vehicle shall report to the Addl. S.E. 220 KV P&M Division Civil Lines, Batala Road, Amritsar and shall move as per the instructions of that office.

8. The vehicle shall be required at any hour of the day and the Contractor shall be liable to provided the same.

9. The vehicle shall be provided with step in tools, spares, spare tyre and consumable in order to attend minor repairs while travelling.

10. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.

11. Log Book shall be provided by the PSTCL

12. The vehicle shall be duly insured comprehensively including third party insurance during the currency of the contract. Insurance premium shall be borne by the Contractor. Loading & settlement of any insurance claim shall be of their responsibility. The road tax and all other related expenses shall be borne by the contractor.

13. The vehicle shall be parked at suitable place provided by the PSTCL. In case the contractor/drivers parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.

**B. Terms and Conditions for the Driver of the Vehicles:**

1. The contractor shall provide a driver alongwith the vehicle, who shall be properly dressed and well behaved, PSTCL reserve the right to direct the Contractor to replace the driver of the vehicle, if he is not well behaved. If Contractor will be unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the

contractor. The salary and other expenses of the driver shall be borne by the Contractor.

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2. The driver shall maintain a log book and the log book will be signed by the Officer/authorised official using the vehicle on the completion of journey. However, the log book will be verified from time to time by the Addl. S.E. P&M PSTCL, Division Civil Lines, Batala Road, Amritsar or any other authorised Officer of the PSTCL.

3. The Contractor shall also make available the Registration Certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for insurance, Road Tax etc. Necessary to keep the vehicle running on the road at all time during the contract period.

4. The driver of the vehicle shall hold valid license to drive in plain as well as on the hills and will keep the same at all times during duty hours.

5. No lodging and boarding facilities will be provided to the driver of the vehicle by PSTCL

**C. Terms and conditions for the monthly payment of bill of the vehicles:**

1. Tax shall be deducted by the PSTCL as per income tax Rule/Act as applicable from time to time.

2. Security deposit equivalent upto 5% of the running bill shall be deducted by the PSTCL from the monthly bills and the same shall be refunded after successful completion of the contract period.

4. The concerned officer of the PSTCL shall make payment within a Month from the date of submission of bill of previous month on verification of the entries in the logbook.

5. The kilometer run for the journeys, which are not verified/ signed by the concerned officer, shall not be payable.

**D. Paying Authority**

The paying authority will be the concerned of Addl. S.E. P&M PSTCL, Division Civil Lines, Batala Road, Amritsar.

**E. General Conditions:**

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1. Details of the vehicle/vehicles provided for hiring i.e. Vehicle No. copy of registration book, copy of insurance, copy of permit (Taxi) are to be provided along with the tender/quotation.

2. The contractor is required to submit an Earnest Money Deposit (EMD) Equal to 2% of the contract value with minimum of Rs. 5000/- in cash or in shape of demand draft in favor of concerned Addl. S.E. P&M, PSTCL, Division Civil Lines, Batala Road, Amritsar Tender/offers without EMD will not be accepted. The EMD will be released after the completion of three months from the date of award of contract to successful bidder.

3. The EMD/Security submitted is liable to be forfeited on the following grounds.

- On revocation of tender and/or change in the same without consent of PSTCL
- On non-completion of work.

4. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL, 30 days in advance otherwise 30 days payment shall deducted from their bill as penalty. However the vehicle can be disengaged by PSTCL by serving 30 days notice in advance to the contractor.

5. The contract shall be initially for a period of one year, which may be extended on mutual by the Contractor himself at his own cost.

6. All matter relating to transportation, traffic police and local administration will be dealt by the Contractor himself at his own cost.

7. The bidder has to quote the rates on the "schedule of Prices" enclosed as annexure-I and any deviation to 'The NIT' conditions shall be specifically mentioned on separate sheet with signature of bidder along with the bid.,

The tender shall be accepted upto 11.00 hrs. on 04/07/2014 and shall be opened on the same day in the presence of contractor/builders, who may choose to be present in the office of concerned Addl. S.E. 220 KV P&M Division, Civil Lines, PSTCL, Batala Road, Amritsar at 11.30 a.m.

Please do not forget to super scribe the envelop(s) with the name of tender and due date of opening of tender.

Addl. S.E.  
220 KV P&M  
Division, Civil Lines,  
Batala Road, Amritsar

## SCHEDULE OF PRICES

Sr. No. 1	Description of work 2	Quantity 3	Rates/Charges in Rs. 4
1.	Hiring of one No. Innova/Xylo/ Tavera /Tata Sumo(Diesel) and equivalent Vehicle for one year from dated 15/07/2014, Model not earlier than 2011.for Addl .SE 220 kv P&M Division Amritsar.	1 No.	
	a. Monthly fixed charges b. Per Kilometer running charges c. Outstation charges ( Per night halt)		

I/we have read all the terms and conditions of the Tender Enquiry and quoted out Rates/charges as above in accordance with the 4 stipulated terms and conditions

SIGNATURE OF THE CONTRACTOR: \_\_\_\_\_  
DESIGNATION: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
DATE: \_\_\_\_\_